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| **Job Title:** | Engineering Trainer (Mechanical) | **Department / Business Sector:** | MTC Training – Delivery |
| **Career Level:** | 4 | **Reporting to:** | Programme Delivery Lead |
| **Location:** | Oxfordshire Advanced Skills,  Culham Science Park, Abingdon |  |  |

**About MTC Training**

MTC's vision is to develop a training capability that embeds adaptable knowledge, skills and behaviours that future proof UK manufacturing. Aligning technical content identified in MTC's core business to our apprenticeship and commercial (engineer upskilling) is at the core of our strategy.

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|  | **Description** |
| **Job Purpose** | This Engineering Trainer role is required to manage and develop a comprehensive and innovative teaching and learning experience in a variety of practical and theoretical skills within the current apprenticeship trailblazer standards.  The role will require you to deliver high quality technical training to small groups of learners through face-to-face or online learning following a nationally recognised qualification.  You will also develop softer skills which are embedded within apprenticeships. This will require you to provide regular constructive feedback to learners and record the impact of their own learning on a regular basis. |
| **Person Specification** | All aspects of the role are to be carried in adherence to the **MTC RIGHT way** values: acting **responsibly,** providing **inspirational leadership,** delivering in the broadest sense a **great working environment,** leading with **honesty and integrity, and p**romoting **teamwork**.    In addition:   * Be customer and quality focused. * Be approachable, and able to handle issues with sensitivity and confidentiality. * Able to work independently with own initiative and in a team. * Be comfortable updating various internal stakeholders on a regular basis and give presentations to a wide variety of audiences. * Work under pressure to meet tight deadlines. * Highly articulate and presentable. * High levels of organisation skill and attention to detail. * Promote the safety and wellbeing of children and young people. |
| **Key Activities** | * Effective delivery of mechanical based knowledge and practical subjects at level 2, 3 and HNC, developing independent learners. * Effective practical delivery of Hand Fitting, Assembly, Turning and Milling. * Enable apprentice progression towards successful completion of both the level 3 apprenticeship and HNC programmes. * Manage physical learning resources and teaching spaces required to ensure the training and assessment of learners is achieved within the guided learning hours. * Create learning content and development of apprenticeship trailblazers’ schemes-of-work. * Identify and coordinate the integration of relevant existing training offers from industry partners into the apprenticeship scheme of work. * Monitor the learning environment. * Ensure learner workplace health, safety and welfare by working with the Designated Safeguarding Lead (DSL). |
| **Communication** | * Ability to communicate high level technical information at a granular level to ensure the scaffolding is in place to allow learners to build on their knowledge. * Excellent written and oral communication skills. |
| **Innovation** | * Be creative in thought processes and delivery. * Strive to improve our technical training offering by developing new and interactive methods of teaching. * Integrate the latest industry standards into the curriculum through building relationships internally and externally. |
| **Knowledge** | * High level of mechanical engineering knowledge, preferably gained from a number of years of industrial experience. * Experience in the use of milling machines and lathes. * Evidence of lean practices and training delivery. |
| **Qualifications** | **Essential:**   * Industry related qualifications such as HND or NVQ's. * Functional Skills Level 2 / GCSE's in Maths and English grade C or above.   **Desirable:**   * CAVA or equivalent assessor qualifications. * Recognised Training/Teaching Qualification. * Internal Quality Assurance qualifications. |
| **Vetting Checks** | Learners’ safety and wellbeing is of paramount importance to all MTC Training employees. All individuals are expected to actively contribute to our culture of safeguarding and vigilance to ensure learning is delivered in the safest environment possible.  Shortlisted candidates are subject to safer recruitment screening, including but not limited to:   * Employment history check, * Right to work check, * Identity check, * Two references, * Qualification check, * Industry prohibitions check (applies to programme delivery and assessment roles), * Public online activity search, * Enhanced DBS with children’s barred list check.   The successful applicant will be required to promptly complete training relating to safeguarding and prevent and is expected to undertake ongoing training in relation to children’s safety and wellbeing.  The successful applicant will be expected to maintain our safeguarding culture and contribute to it by supporting the Designated Safeguarding Lead and safeguarding team.  The successful applicant will be required to adhere to our Code of Conduct and share our commitment to the welfare of children. |